

MINUTES OF THE MAY 15, 2025 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 10

A public meeting was duly called by the Board of Commissioners of Harris County Emergency Services District No. 10, held at the **District Administration Building** located at **14415 Old Humble Road, Humble, Texas 77396**, on Thursday May 15, 2025.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 7:04 p.m., by **Paul Lessor**, President, who announced that a quorum was present. Those Commissioners present were:

Paul Lessor	Present
Mike Tucker	Present
Robyn Hoekstra	Present
Kito Bonner	Present
Martha Serna	Absent

Also present at the meeting were Chief Bryan Harris and Accounting Coordinator Katie Maciejewski. This meeting was held as the previously scheduled Board meeting of May 6, 2025 was cancelled due to the lack of a quorum of the Board.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor to receive public comment though none was offered.

TO REVIEW AND TAKE ACTION ON FINANCIAL MATTERS OF THE DISTRICT INCLUDING THE DISTRICT'S INVESTMENT AND PAYING DISTRICT BILLS.

The Board next reviewed District bills. District bills paid prior to May 6, 2025 totaled \$233,460.47. Major items of note included:

- DataVox: \$36,113.98 for the 40% deposit on the Verkada Access Control Takeover at Station 16, 26, 36, and 46
- Chase One Card: \$16,403.63 for the Credit Card Bill

The Board next reviewed the approval of additional District bills that would have been approved on May 6, 2025 totaling \$121,118.66. Major items of note included:

- McCall Gibson Swedlund Barfoot Ellis: \$22,000.00 for the 2024 Audit Interim Invoice
- Waller County Mechanical: \$34,790.00 for the Station 26 Daikin Air Handler

The total costs of prior invoices paid, and current bills being presented amounted to \$409,589.05. After review, Mr. **BONNER** made a Motion, seconded by Mr. **TUCKER**, to approve bills paid prior to the meeting and to authorize the payment of the District's submittals

and bills as of May 6, 2025 in the total amount of \$409,589.05. After discussion, President **LESSOR** called for a vote and the Motion was approved by a vote of 4 to 0.

Please see the District's Treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

The Board then addressed the payment of Commissioner Fees in accordance with District policy. Commissioner **LESSOR** claimed \$663. Commissioner **TUCKER** claimed \$1,326. Commissioner **HOEKSTRA** claimed \$442. Commissioner **BONNER** claimed \$1,105. After review, Mr. **TUCKER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve payments for the Commissioners as presented. After discussion, President **LESSOR** called for a vote and the Motion was approved by a vote of 4 to 0.

TO DESIGNATE THE HARRIS COUNTY TAX ASSESSOR-COLLECTOR'S OFFICE TO PREPARE THE DISTRICT'S NO NEW REVENUE TAX RATE AND RELATED TAX RATE CALCULATIONS FOR 2025, AND TO AUTHORIZE DISTRICT COUNSEL TO PUBLISH THE NECESSARY 2025 TAX RATE SETTING NOTICES.

Chief Harris advised the Board regarding the annual designation of the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025. He also requested approval for District Counsel to publish the necessary 2025 Tax Rate setting notices. After review, Mr. **TUCKER** made a Motion, seconded by Ms. **HOEKSTRA**, to designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025, and to authorize District counsel to publish the necessary 2025 Tax Rate setting notices. After discussion, President **LESSOR** called for a vote and the Motion was approved by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the April 1, 2025 Meeting Minutes. After review, Mr. **BONNER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the minutes presented. After discussion, President **LESSOR** called for a vote and the Motion was approved by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING INSTALLING A BOOSTER PUMP AND WATER FILTRATION SYSTEM AT STATION 46.

Chief Harris informed the Board that Station 46 has been experiencing low water pressure and excessive sediment in the pipes. He and Ms. Schwalbach have been trying to set up a meeting with vendors to discuss moving forward with installing a booster pump and water filtration system at the Station. Chief Harris asked for approval for the expenditure of up to \$35,000 on a booster pump and water filtration system for Station 46. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the expenditure of up to \$35,000 for the booster pump and

water filtration system at Station 46. After discussion, President LESSOR called for a vote and the Motion was approved by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION TO AUTHORIZE DISTRICT COUNSEL TO SEEK FINANCING PROPOSALS FOR THE ACQUISITION OF FOUR (4) NEW ENGINES AND ONE (1) AERIAL APPARATUS.

Chief Harris advised the Board that District Counsel required authorization to seek financing proposals for the acquisition of four (4) new engines and one (1) aerial apparatus. After review, Mr. TUCKER made a Motion, seconded by Ms. HOEKSTRA, to approve District Counsel to seek financing proposals for the acquisition of four (4) new engines and one (1) aerial apparatus. After discussion, President LESSOR called for a vote and the Motion was approved by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NEEDED REPAIRS, REPLACEMENTS AND IMPROVEMENTS RELATED TO THE OPERATION OF THE DISTRICT'S EQUIPMENT, APPARATUS OR FACILITIES.

The Board took no action on any needed repairs, replacements and improvements related to the operation of the District's equipment, apparatus, or facilities.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DISTRICT CONSTRUCTION PROJECTS INCLUDING THE REVIEW AND APPROVAL OF PAY APPLICATIONS, INCLUDING BUT NOT LIMITED TO THE DISTRICT'S LOGISTICS AND STATION 36 EXPANSION PROJECT.

Chief Harris presented Pay Application #3 from "Gamma Construction" totaling \$673,512.00. After review, Mr. TUCKER made a Motion, seconded by Mr. BONNER, to approve Gamma Construction's Pay Application #3 in the amount of \$673,512.00. After discussion, President LESSOR called for a vote and the Motion was approved by a vote of 4 to 0.

Next, Chief Harris advised the Board that \$215,243.59 remains from the \$1,000,000 the District had in the Property Tax account from the Trustmark Loan. He requested the Board approve transferring \$229,134.20 (each) from the TexPool and Texas Class accounts to the District's Property Tax Account in order to wire funds for Pay Application #3. After review, Ms. HOEKSTRA made a Motion, seconded by Mr. TUCKER, to approve the transfer of \$229,134.20 from both the TexPool and Texas Class Accounts to the District's Property Tax Account (\$458,268.40 total). After discussion, President LESSOR called for a vote and the Motion was approved by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE DEPARTMENT OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES.

The Board took no action on submittals by the Department of thirty (30) day advance request(s) for necessary purchases related to the provision of emergency services.

TO REVIEW, DISCUSS, AND TAKE ACTION ON ANY DISTRICT MATTERS WHICH NEED TO BE INCLUDED ON THE NEXT AGENDA FOR THE JUNE 3, 2025 MEETING.

No specific items were requested for inclusion on the June 3, 2025 meeting agenda.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session regarding personnel matters.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY PERSONNEL OR REAL ESTATE MATTERS.

The Board took no action regarding real estate or personnel matters.

ANNOUNCEMENTS BY THE COMMISSIONERS OR CHIEF OF THE DEPARTMENT

No announcements were forthcoming from the Commissioners or Chief of the Department.

ADJOURNMENT.

There being no further business brought before the Board; President LESSOR adjourned the meeting at 7:33 p.m.

The foregoing minutes were approved by the Board of Commissioners at the meeting properly noticed on June 3, 2025.

By:



Martha Serna
District Secretary