MINUTES OF JULY 7, 2026 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 10

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 10**, which was held at the **District Administration Building** located at **14415 Old Humble Road, Humble, Texas 77396,** on Tuesday July 7, 2026.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m., by **Paul Lessor**, President, who announced that a quorum was present. Those Commissioners present were:

Paul Lessor	Present
Mike Tucker	Present
Robyn Hoekstra	Present
Kito Bonner	Absent
Cynthia Putnam	Absent

Also present at the meeting were Fire Chief Bryan Harris, Accounting Coordinator Katie Maciejewski, Deputy Chief Guillermo Flores, Deputy Chief Brian Luscomb, IT Consultant Michael Pulk, Jon Durnell, McCall Gibson Swedlund Barfoot Ellis PLLC (left at 7:23 p.m.), Jennifer Steinberg, Better Bookkeepers (left at 7:46 p.m.), and Ira Coveler of Coveler & Peeler, P.C., District Counsel.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor to receive public comment though none was offered.

TO RECEIVE THE DISTRICT'S 2025 AUDIT REPORT FROM MCCALL GIBSON, AND TO DISCUSS AND TAKE ACTION RELATED TO THE SAME.

Jon Durnell with McCall Gibson Swedlund Barfoot Ellis PLLC presented the District's 2025 Audit Report draft. The Board asked for certain aspects of the audit to be reviewed then resubmitted. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the District's 2025 Audit Report draft. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO RECEIVE THE DISTRICT'S FINANCIAL REPORTS AND TAKE ANY ACTION RELATED THERETO.

Accounting Coordinator Katie Maciejewski next presented a Financial Report as of the date of the meeting. The current cash balance as of July 7, 2026 is $17,354,532.52. The estimated amount of remaining Property Tax is $667,568.69. The estimated amount of remaining Interest is $66,304.08. The estimated amount of remaining Donations/Other is $17,649.91. The estimated amount of remaining Sales Tax is $4,357,931.37. The projected cash reserve by December 31, 2026 is $14,225,239.42. The total debt service outstanding is approximately $32,357,541.48. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to accept the financial reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO REVIEW AND TAKE ACTION ON FINANCIAL MATTERS OF THE DISTRICT INCLUDING THE DISTRICT'S INVESTMENT AND PAYING DISTRICT BILLS.

Ms. Maciejewski next addressed District bills. She first addressed District bills paid prior to the meeting totaling $100,705.87. Major items of note included:

- TEEX: $18,090.00 for Rope Technician Tuition for sixteen (16) students
- Credit Card Bill: $17,044.10

Ms. Maciejewski next addressed the approval of additional District bills totaling $155,052.86. Major items of note included:

- Metro Fire: $25,006.00 for Appliances
- Siddons Martin Emergency Group WIRE: $40,416.42 for Reserve 2 Repairs

The total costs of prior invoices paid and current bills being presented amounted to $255,758.73. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve bills paid prior to the meeting and to authorize the payment of the District's current submittals and bills in amount of $255,758.73. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

Please see the District's Treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

Next, Ms. Maciejewski requested the Board to approve of wiring $35,772.50 to Siddons Martin Emergency Group for Brush 36 Repairs. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve wiring $35,772.50 to Siddons Martin Emergency Group for Brush 36 Repairs. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

The Board then addressed the payment of Commissioner fees in accordance with District policy. Commissioners **LESSOR**, **TUCKER**, and **HOEKSTRA** all claimed $663 in compensation. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve compensation for the Commissioners as discussed. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO RECEIVE A REPORT FROM THE DISTRICT'S SALES TAX CONSULTANT.

The Board next received a sales tax report presented by Chief Harris who advised that allocations for June 2026 totaled $766,606. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the sales tax report. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO PROPOSE THE DISTRICT 2027 BUDGET.

Chief Harris presented the proposed budget for 2027 to the Board. After review, Mr. **TUCKER** made a Motion, seconded by Ms. **HOEKSTRA**, to accept the proposed budget as presented, to be amended at a later date. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO PROPOSE THE DISTRICT 2026 TAX RATE.

Mr. Coveler suggested the Board propose a tax rate of $0.10 per $100 valuation for the 2026 fiscal year, pending final calculations from Harris County. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to propose a 2026 tax rate of $0.10 per $100 valuation for the District. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO SCHEDULE A PUBLIC HEARING REGARDING THE DISTRICT'S 2026 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.

The Board took no action regarding scheduling a public hearing for the District's 2026 tax rate and the date of the meeting to adopt.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the June 2, 2026 meeting minutes. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the minutes as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO RECEIVE ADMINISTRATIVE AND OPERATIONAL REPORTS FROM DISTRICT STAFF.

Deputy Chief Guillermo Flores presented the Status of the Department and Operations report to the Board. He reported there were two hundred ninety-one (291) calls for the month of June. Two hundred fifty-three (253) calls were in District, including twenty-two (22) mutual aid calls, and sixteen (16) calls which were made to District 19. The average response time during the period was six minutes and twenty-four seconds (6:24).

Next, Deputy Chief Flores provided the Board with a TIFMAS and Texas Task Force update. The TIFMAS 2025 Wildfire Season Deployment reimbursement process has been completed. The TIFMAS 2026 Wildfire Season Deployment reimbursement process is in progress.

Next, Deputy Chief Flores provided operational updates. He is continuing to prepare for the ISO survey. We donated leftover medical supplies from COVID19 to Fundacion 911 on July 2, 2026.

Lastly, Deputy Chief Flores provided dates for upcoming events. He advised the Board that the District's promotion process for an officer will be on July 9th through the 10th of 2026. The District's promotion process for an engine operator will be on July 16th through the 17th of 2026. There will be a Pinning/Promotional Ceremony on August 22, 2026. Family Day will be on October 17, 2026. The Annual Employee Appreciation Party will be held on December 4, 2026.

Next, Chief Harris advised the Board that the District is in the process of moving in and organizing the Logistics Building. He also advised that on July 13, 2026, the Old Station will be inventoried to see what items to keep and get rid of.

After review, Mr. **TUCKER** made a Motion, seconded by Ms. **HOEKSTRA**, to accept the reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NEEDED REPAIRS, REPLACEMENTS AND IMPROVEMENTS RELATED TO THE OPERATION OF THE DISTRICT'S EQUIPMENT, APPARATUS OR FACILITIES.

The Board took no action on any needed repairs, replacements and improvements related to the operation of the District's equipment, apparatus, or facilities.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DISTRICT CONSTRUCTION PROJECTS INCLUDING THE REVIEW AND APPROVAL OF PAY APPLICATIONS, INCLUDING BUT NOT LIMITED TO THE DISTRICT'S LOGISTICS AND STATION 36 EXPANSION PROJECT.

The Board took no action regarding District construction projects and the approval of pay applications, including but not limited to the District's Logistics and Station 36 expansion projects.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ISSUING A REQUEST FOR PROPOSALS RELATED TO THE CONSTRUCTION OF TWO (2) RADIO TOWERS.

Chief Harris briefly informed the Board that he is working on gathering quotes from engineering companies to consult on the construction of two (2) radio towers. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE DEPARTMENT OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES.

Chief Harris presented a quote from Skyline Equipment totaling $5,000.00 to move one gear extractor from Station 16 and one gear extractor from Station 36 to move and install at the Logistics Building. He advised that this is not budgeted money. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the quoted price from Skyline Equipment. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

Next, Chief Harris presented a quote from Conroe Welding Supply totaling $11,275.00 for a welder and plasma cutter. The Board asked for an updated quote for only a plasma cutter. No action was taken by the Board.

Next, Chief Harris presented a quote from Carroll's Office Furniture totaling $11,758.05 for office furniture. After review, Mr. **TUCKER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the quoted price from Carroll's Office Furniture. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

Next, Chief Harris presented the following quotes to resolve the water pressure issue at Station 46:

- Cougar Sales: $75,747.00 for a brake tank and pump system
- Big Daddy Electric: $8,999.29 for electrical work

Chief Harris presented two (2) options for plumbing work for the water pressure issue at Station 46:

1. Ricky Plumbing: $51,000.00
2. T-REX Plumbing: $46,145

After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the expenditure of up to $140,000.00 using vendors Cougar Sales, Big Daddy Electric, and Ricky Plumbing pending the stamp of approval from DBR. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING TRAINING CLASSES FOR THE DISTRICT COMMISSIONERS, DEPARTMENT OFFICERS, ADMINISTRATIVE STAFF AND DEPARTMENT PERSONNEL.

The Board took no action on approval of expenses related to upcoming training classes for the District Commissioners, Department Officers, Administrative staff, and Department personnel.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTION, AMENDMENT, AND EXPLANATION OF DISTRICT POLICIES, PROCEDURES, AND STANDARD OPERATING GUIDELINES.

Chief Harris presented a Work Schedule Policy for Administrative staff to the Board. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the Work Schedule Policy for Administrative staff. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

Next, Chief Harris presented a Social Media Policy to the Board. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **TUCKER**, to approve the Social Media Policy. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 3 to 0.

Lastly Chief Harris presented job descriptions for Logistics Manager and Fleet Mechanic. No action was taken by the Board.

TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

The Board took no action on the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.

TO REVIEW, DISCUSS, AND TAKE ACTION ON ANY DISTRICT MATTERS WHICH NEED TO BE INCLUDED ON THE NEXT AGENDA FOR THE AUGUST 4, 2026 MEETING.

No specific items were requested for inclusion on the August 4, 2026 meeting agenda.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board convened in Closed Session at 9:16 to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board convened in Closed Session at 9:16 to discuss real estate matters.

The Board reconvened in Open Session at 9:25 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.076 TO DISCUSS THE DEPLOYMENT OR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR RELATED SECURITY AUDITS.

The Board did not meet in Closed Session to discuss security matters.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY PERSONNEL OR REAL ESTATE MATTERS.

No action was taken by the Board.

ANNOUNCEMENTS BY THE COMMISSIONERS OR CHIEF OF THE DEPARTMENT

No announcements were made by the Commissioners or Department Chief.

ADJOURNMENT.

There being no further business brought before the Board, President **LESSOR** adjourned the meeting at 9:26 p.m.

The foregoing minutes were reviewed and approved by the Board of Commissioners on August 4, 2026.

By: ______________________
Kito Bonner
District Secretary