MINUTES OF AUGUST 4, 2026 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 10

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 10**, which was held at the **District Administration Building** located at **14415 Old Humble Road, Humble, Texas 77396**, on Tuesday August 4, 2026.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 7:05 p.m., by **Paul Lessor**, President, who announced that a quorum was present. Those Commissioners present were:

Paul Lessor	Present
Mike Tucker	Absent
Robyn Hoekstra	Present
Kito Bonner	Present
Cynthia Putnam	Present

Also present at the meeting were Fire Chief Bryan Harris, Accounting Coordinator Katie Maciejewski, Deputy Chief Guillermo Flores, Deputy Chief Brian Luscomb, Neftali Partida and Ira Coveler of Coveler & Peeler, P.C., District Counsel.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor to receive public comment though none was offered.

TO RECEIVE THE DISTRICT'S 2025 AUDIT REPORT FROM MCCALL GIBSON, AND TO DISCUSS AND TAKE ACTION RELATED TO THE SAME.

The Board reviewed the District's 2025 Audit Report. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to approve the District's 2025 Audit Report. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO RECEIVE THE DISTRICT'S FINANCIAL REPORTS AND TAKE ANY ACTION RELATED THERETO.

Accounting Coordinator Katie Maciejewski next presented a Financial Report as of the date of the meeting. The current cash balance as of August 4, 2026 is $16,994,401.11. The estimated amount of remaining Property Tax is $664,056.84. The estimated amount of remaining Interest is $18,212.89. The estimated amount of remaining Donations/Other is $17,649.91. The estimated amount of remaining Sales Tax is $3,550,454.05. The projected cash reserve by December 31, 2026 is $14,219,675.05. The total debt service outstanding is approximately $32,357,541.48. After review, Ms. **PUTNAM** made a Motion, seconded by Ms. **HOEKSTRA,** to accept the financial reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW AND TAKE ACTION ON FINANCIAL MATTERS OF THE DISTRICT INCLUDING THE DISTRICT'S INVESTMENT AND PAYING DISTRICT BILLS.

Ms. Maciejewski next addressed District bills. She first addressed District bills paid prior to the meeting totaling $213,405.96. Major items of note included:

- Siddons Martin Emergency Group: $35,772.50 for Brush 36 Repairs
- Credit Card Bill: $26,965.22
- McNeil & Co.: $92,707.25 for Insurance Renewal

Ms. Maciejewski next addressed the approval of additional District bills totaling $1,019,830.64. Major items of note included:

- Siddons Martin Emergency Group: $34,107.51 for Rescue 46 Preventative Maintenance & Repairs as well as New Engine 36 Freeze Damage Repairs
- Trustmark: WIRE $906,910.97 for 1st Truck Loan Payment

Ms. Maciejewski requested approval to transfer equal parts from both TexPool and Texas Class Accounts to the Property Tax Account to satisfy the 1st Truck Loan Payment.

The total costs of prior invoices paid and current bills being presented amounted to $1,233,236.60. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to approve bills paid prior to the meeting and to authorize the payment of the District's current submittals and bills in amount of $1,233,236.60, including requested transfers related to the loan payment. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

Please see the District's Treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

The Board then addressed the payment of Commissioner fees in accordance with District policy. Commissioners **LESSOR** and **HOEKSTRA** each claimed $442. Commissioner **BONNER** claimed $663. Commissioner **PUTNAM** claimed $221. After review, Ms. **HOEKSTRA** made a Motion, seconded by Ms. **PUTNAM**, to approve compensation for the Commissioners as discussed. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO RECEIVE A REPORT FROM THE DISTRICT'S SALES TAX CONSULTANT.

The Board next received a sales tax report presented by Chief Harris who advised that allocations for July 2026 totaled $807,477. After review, Mr. **BONNER** made a Motion, seconded by Ms. **PUTNAM**, to approve the sales tax report. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS REGARDING THE DISTRICT'S 2026 TAX SETTING PROCESS AND RELATED INFORMATION.

The Board took no action on matters regarding the District's 2026 tax setting process and related information.

TO SCHEDULE A PUBLIC HEARING REGARDING THE DISTRICT'S 2026 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.

The Board discussed scheduling a public hearing for the District's 2026 tax rate and the date of the meeting to adopt. After review, Ms. **PUTNAM** made a Motion, seconded by Ms. **HOEKSTRA**, to schedule a public hearing on September 1, 2026 at 7:00 p.m. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the July 7, 2026 meeting minutes. After review, Mr. **BONNER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the minutes as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO RECEIVE ADMINISTRATIVE AND OPERATIONAL REPORTS FROM DISTRICT STAFF.

Deputy Chief Guillermo Flores presented the Status of the Department and Operations report to the Board. He reported there were three hundred eighty-nine (389) calls for the month of July. Three hundred twelve (312) calls were in District, including forty-nine (49) mutual aid calls, and twenty-eight (28) calls which were made to District 19. The average response time during the period was six minutes and twenty-six seconds (6:26).

Next, Deputy Chief Flores provided the Board with a TIFMAS and Texas Task Force update. A crew was deployed to San Antonio, Texas on July 16th and remained through July 24, 2026 for the Hill Country Flood Event. The TIFMAS 2026 Wildfire Season Deployment reimbursement process is in progress.

Next, Deputy Chief Flores provided dates for upcoming events. There will be a Pinning/Promotional Ceremony on August 22, 2026 at 2:00 p.m. Family Day will be on October 17, 2026. The Annual Employee Appreciation Party will be held on December 4, 2026.

Lastly, Deputy Chief Flores provided operational updates. He is continuing to prepare for the ISO survey. Mid-year evaluations for operational employees are in progress.

Chief Harris provided an update on the Logistics Building project. There are two (2) tasks left in order for the Logistics Building projected to be completed:

1. The 9104 control board needs to be replaced for a comms issue with web application

2. Hydro-mulching.

Next, Chief Harris advised the Board that manual transfer switches/ automatic transfer switches have been installed and are working at Station 16, 26, 36, and 46. Station 26 is working out a software issue.

Next, Chief Harris informed the Board that DBR release their approved drawings for the break tank/pump installation.

Lastly, Chief Harris informed the Board that an insurance claim will be filed to replace three (3) complete sets of damaged gear. The total cost is $14,688 plus $450 for the attempt to clean the damaged gear.

After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to accept the reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NEEDED REPAIRS, REPLACEMENTS AND IMPROVEMENTS RELATED TO THE OPERATION OF THE DISTRICT'S EQUIPMENT, APPARATUS OR FACILITIES.

The Board took no action on any needed repairs, replacements and improvements related to the operation of the District's equipment, apparatus, or facilities.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DISTRICT CONSTRUCTION PROJECTS INCLUDING THE REVIEW AND APPROVAL OF PAY APPLICATIONS, INCLUDING BUT NOT LIMITED TO THE DISTRICT'S LOGISTICS AND STATION 36 EXPANSION PROJECT.

Chief Harris presented Final Pay Application No. 14 from Gamma Construction totaling $130,483.00. After review, Ms. **HOEKSTRA** made a Motion, seconded by Ms. **PUTNAM**, to approve Gamma Construction's Final Pay Application No. 14 in the amount of $130,483.00 (pending completion documents) and to approve the transfer of $65,241.50 from both TexPool and Texas Class Accounts to the Property Tax Account to satisfy the payment of Pay Application No. 14. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ISSUING A REQUEST FOR PROPOSALS RELATED TO THE CONSTRUCTION OF TWO (2) RADIO TOWERS.

The Board took no action regarding issuing a request for Proposals related to the construction of two (2) radio towers.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE DEPARTMENT OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES.

The Board took no action regarding submittals by the Department of thirty (30) day advance request(s) for necessary purchases related to the provision of emergency services.

TO REVIEW, DISCUSS, AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING TRAINING CLASSES FOR THE DISTRICT COMMISSIONERS, DEPARTMENT OFFICERS, ADMINISTRATIVE STAFF AND DEPARTMENT PERSONNEL.

The Board took no action on approval of expenses related to upcoming training classes for the District Commissioners, Department Officers, Administrative staff, and Department personnel.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTION, AMENDMENT, AND EXPLANATION OF DISTRICT POLICIES, PROCEDURES, AND STANDARD OPERATING GUIDELINES.

Chief Harris presented updated job descriptions for Logistics Manager and Fleet Mechanic to the Board. After review, Mr. **BONNER** made a Motion, seconded by Ms. **PUTNAM**, to approve the job descriptions for Logistics Manager and Fleet Mechanic pending final edits from Commissioner Lessor. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

Next, Chief Harris asked the Board for approval of a Training Building Manual for the Logistics Building. After review, Ms. **PUTNAM** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the Training Building Manual for the Logistics Building. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

The Board took no action on the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.

TO REVIEW, DISCUSS, AND TAKE ACTION ON ANY DISTRICT MATTERS WHICH NEED TO BE INCLUDED ON THE NEXT AGENDA FOR THE SEPTEMBER 1, 2026 MEETING.

Items including the adoption of the District's 2027 budget, and 2026 ad valorem tax rate would be included on the September 1, 2026 meeting agenda. No additional items were requested.

TO RECEIVE UPDATES REGARDING DISTRICT GOVERNMENT AFFAIRS AND TAKE ANY NECESSARY RELATION ACTION.

Neftali Partida of Coveler & Peeler, P.C. provided the Board with updates regarding District Government Affairs. No action was taken by the Board.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to discuss real estate matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.076 TO DISCUSS THE DEPLOYMENT OR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR RELATED SECURITY AUDITS.

The Board did not meet in Closed Session to discuss security matters.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY PERSONNEL OR REAL ESTATE MATTERS.

No action was taken by the Board.

ANNOUNCEMENTS BY THE COMMISSIONERS OR CHIEF OF THE DEPARTMENT

No announcements were made by the Commissioners or Department Chief.

ADJOURNMENT.

There being no further business brought before the Board, President **LESSOR** adjourned the meeting at 8:26 p.m.

The foregoing minutes were reviewed and approved by the Board of Commissioners on September 15, 2026.

By: ____________________
Kito Bonner
District Secretary