MINUTES OF OCTOBER 6, 2026 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 10

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 10**, which was held at the **District Administration Building,** located at **14415 Old Humble Road, Humble, Texas 77396**, on Tuesday October 6, 2026.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 7:03 p.m., by **Paul Lessor**, President, who announced that a quorum was present. Those Commissioners present were:

Paul Lessor	Present
Mike Tucker	Absent
Robyn Hoekstra	Present
Kito Bonner	Present
Cynthia Putnam	Present

Also present at the meeting were Fire Chief Bryan Harris, Accounting Coordinator Katie Maciejewski, Deputy Chief Guillermo Flores, Deputy Chief Brian Luscomb, and Ira Coveler of Coveler & Peeler, P.C., District Counsel.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor to receive public comment though none was offered.

TO RECEIVE THE DISTRICT'S FINANCIAL REPORTS AND TAKE ANY ACTION RELATED THERETO.

Accounting Coordinator Katie Maciejewski next presented a Financial Report as of the date of the meeting. The current cash balance as of October 6, 2026 is $15,487,270.47. The estimated amount of remaining Property Tax is $691,526.65. Interest in excess of the budgeted amount is $71,832.76. The estimated amount of remaining Donations/Other is $1,770.53. The estimated amount of remaining Sales Tax is $2,061,083.68. The projected cash reserve by December 31, 2026 is $14,704,543.96. The total debt service outstanding is approximately $32,357,541.48. After review, Ms. **PUTNAM** made a Motion, seconded by Mr. **BONNER**, to accept the financial reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW AND TAKE ACTION ON FINANCIAL MATTERS OF THE DISTRICT INCLUDING THE DISTRICT'S INVESTMENT AND PAYING DISTRICT BILLS.

Ms. Maciejewski next addressed District bills. She first addressed District bills paid prior to the meeting totaling $79,655.30. A major item of note included the Credit Card Bill for $21,856.32.

Ms. Maciejewski next addressed the approval of additional District bills totaling $56,124.07. A major item of note included:

- Noregon Systems: $7,037.33 for computer and software for engine and electrical system diagnostics.

The total costs of prior invoices paid and current bills being presented amounted to $135,779.37. After review, Ms. **PUTNAM** made a Motion, seconded by Ms. **HOEKSTRA**, to approve bills paid prior to the meeting and to authorize the payment of the District's current submittals and bills in amount of $135,779.37. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

Please see the District's Treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

Next, Ms. Maciejewski asked the Board to approve the expenditure of $10,000 to sponsor B.E.A.R. kids for Christmas. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to approve the expenditure of $10,000 from the District's Donation account to sponsor B.E.A.R. kids. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

The Board then addressed the payment of Commissioner fees in accordance with District policy. Commissioners **LESSOR** and **HOEKSTRA** each claimed $442. Commissioner **BONNER** claimed $663. Commissioner **PUTNAM** claimed $221. After review, Mr. **BONNER** made a Motion, seconded by Ms. **PUTNAM**, to approve compensation for the Commissioners as discussed. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO RECEIVE A REPORT FROM THE DISTRICT'S SALES TAX CONSULTANT.

The Board next received a sales tax report presented by Chief Harris who advised that allocations for September 2026 totaled $636,352. After review, Mr. **BONNER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the sales tax report. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the September 15, 2026 meeting minutes. After review, Ms. **PUTNAM** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the minutes as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO RECEIVE ADMINISTRATIVE AND OPERATIONAL REPORTS FROM DISTRICT STAFF.

Deputy Chief Guillermo Flores presented the Status of the Department and Operations report to the Board. He reported there were two hundred eighty-five (285) calls for the month of

September. Two hundred thirty-seven (237) calls were in District, including twenty-six (26) mutual aid calls, and twenty-two (22) calls which were made to District 19. The average response time during the period was six minutes and eighteen seconds (6:18).

Next, Deputy Chief Flores provided the Board with a TIFMAS update. The TIFMAS 2026 Wildfire Season Deployment's (February 15th through March 2nd of 2026) reimbursement process has been completed. The TIFMAS 2026 Wildfire Season Deployment's (August 22nd through October 1st of 2026) paperwork is in progress.

Next, Deputy Chief Flores provided operational updates. He is continuing to prepare for the ISO survey taking place on October 8, 2026. All new SCBA is being inventoried. Training for the new SCBA will follow. Lastly, he advised the Board that National Night Out was the date of the meeting.

After review, Ms. **HOEKSTRA** made a Motion, seconded by Ms. **PUTNAM**, to accept the reports as presented. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NEEDED REPAIRS, REPLACEMENTS AND IMPROVEMENTS RELATED TO THE OPERATION OF THE DISTRICT'S EQUIPMENT, APPARATUS OR FACILITIES.

Chief Harris presented a quote from Big Daddy Electric totaling $1,270.50 for a cord reel replacement at Station 26. After review, Mr. **BONNER** made a Motion, seconded by Ms. **PUTNAM**, to approve the quoted price from Big Daddy Electric. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE DEPARTMENT OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES.

Chief Harris presented the following six (6) quotes:

- Delta Fire & Safety, Inc.: $10,260.00 for a stand-up gear dryer for the Logistics Building
- AJ Madison: $8,871.00 for three (3) washers and three (3) dryers to be used at Station 16, Station 36, and the Logistics Building
- Big Daddy Electric: $2,814.19 for the electrical circuit at Station 16
- Big Daddy Electric: $2,814.19 for the electrical circuit at Station 36
- Big Daddy Electric: $3,790.79 for the electrical circuit at the Logistics Building
- Waller County Mechanical: $2,800.00 for dryer venting at Station 16, Station 36, and the Logistics Building

After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to approve the quoted prices from Delta Fire & Safety, AJ Madison, Big Daddy Electric, and Waller County

Mechanical. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

Next, Chief Harris presented a quote from Harbor Freight totaling $12,598.53 for a rolling toolbox and tools for the Logistics Building. He advised the Board that the quote is budgeted money. After review, Mr. **BONNER** made a Motion, seconded by Ms. **HOEKSTRA**, to approve the quoted price from Harbor Freight. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

Lastly, Deputy Chief Brian Luscomb presented a quote from Stryker totaling $24,932.73 for one LUCAS device. After review, Ms. **HOEKSTRA** made a Motion, seconded by Mr. **BONNER**, to approve the quoted price from Stryker. After discussion, President **LESSOR** called for a vote and the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING TRAINING CLASSES FOR THE DISTRICT COMMISSIONERS, DEPARTMENT OFFICERS, ADMINISTRATIVE STAFF AND DEPARTMENT PERSONNEL.

The Board took no action on approval of expenses related to upcoming training classes for the District Commissioners, Department Officers, Administrative staff, and Department personnel.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTION, AMENDMENT, AND EXPLANATION OF DISTRICT POLICIES, PROCEDURES, AND STANDARD OPERATING GUIDELINES.

Chief Harris presented a potential Performance Evaluation Merit Pay and Leadership Program for the District to use. No action was taken by the Board.

TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735 AND §775.251.

The Board took no action on the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735 and §775.251.

TO REVIEW, DISCUSS, AND TAKE ACTION ON ANY DISTRICT MATTERS WHICH NEED TO BE INCLUDED ON THE NEXT AGENDA FOR THE NOVEMBER 3, 2026 MEETING.

No specific items were requested for inclusion on the November 3, 2026 meeting agenda. The Board scheduled a Budget Meeting to be held on October 15, 2026.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to discuss real estate matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.076 TO DISCUSS THE DEPLOYMENT OR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR RELATED SECURITY AUDITS.

The Board did not meet in Closed Session to discuss security matters.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY PERSONNEL OR REAL ESTATE MATTERS.

No action was taken by the Board.

ANNOUNCEMENTS BY THE COMMISSIONERS OR CHIEF OF THE DEPARTMENT

No announcements were made by the Commissioners or Department Chief.

ADJOURNMENT.

There being no further business brought before the Board, President **LESSOR** adjourned the meeting at 8:39 p.m.

The foregoing minutes were reviewed and approved by the Board of Commissioners on November 3, 2026.

By: _____

Kito Bonner
District Secretary